



No. Admin/Rec./Deput./2021/AIIMS.RPR/358,

Dated: 21.07.2021

## RECRUITMENT OF VARIOUS GROUP 'A' POSTS ON DEPUTATION BASIS AT AIIMS RAIPUR

Director, AIIMS Raipur invites applications in the prescribed pro-forma from eligible Officers of Central/State Government/U.T./Autonomous Bodies/Universities/Public Sector Undertaking/R&D Organization/Police Departments of Central/State/U.T. for filling up the following posts on **Deputation Basis** in All India Institute of Medical Sciences Raipur. The essential qualification experience etc. required for applying for these posts and detailed terms and conditions are as under:-

Sr. No.	Name of the Post	Group	Pay Scale (As per 7 <sup>th</sup> CPC)	No. of Vacancy
1	Medical Superintendent	A	Level-14	1
2	Librarian Selection Grade	A	Level-11	1
3	Assistant Controller of Examinations	A	Level-11	1
4	Executive Engineer (Electrical)	A	Level-11	1
5	Executive Engineer (Civil)	A	Level-11	1
6	Executive Engineer (A/C & R)	A	Level-11	1
7	Chief Dietician (& Nutrition Officer)	A	Level-11	1
8	Administrative Officer	A	Level-10	1
9	Stores Officer	A	Level-10	1
<b>Total number of vacancies</b>				<b>9</b>

### Note:

1. The number of posts is tentative and is liable to change based on the requirement of Institute.
2. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
3. The period of deputation for all above posts shall not ordinarily exceed **03 years**.
4. **Applications from Non-Government employee will not be entertained.**

<b>Name of the Post, Pay Scale and Essential Eligibility Conditions</b>		
1.	Name of the post	<b>Medical Superintendent (Group 'A')</b>
	Pay Scale	Level-14 as per 7 <sup>th</sup> CPC (Pre revised Pay Band 4 Rs. 37400-67000 + Grade Pay: Rs. 10000/-)
	Particular	<p><b>Essential:</b> (Officers holding analogous posts in Central Government / State government with the following educational qualifications may apply for the post: (i) A Medical Qualification included in the First or Second Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (Persons possessing qualifications included in part II or third Schedule should also fulfil the conditions specified in Section 13(3) of the Act. (ii) A Post Graduate Qualification, e.g. MD or MS or a recognized qualification equivalent thereto or MHA (Masters in Hospital Administration) or a Post Graduate Degree recognized as equivalent to MHA by the Medical Council of India.</p> <p><b>Required Experience:</b> Ten years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position preferably in hospitals with 300 or more beds</p>
2.	Name of the post	<b>Librarian Selection Grade (Group 'A')</b>
	Pay Scale	Level-11 as per 7 <sup>th</sup> CPC (Pre revised Pay Band-3 Rs. 15600-39100 + Grade Pay: Rs. 6600/-)
	Particular	<p>Officers under the Central/State/U.T. Governments/Universities/ Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis with at least 5 years of regular service in the post in the scale of PB-3 with GP of Rs. 5400/- or 8 years of regular service in the post in the scale of PB-2 with GP of Rs. 4800/4600 pre-revised respectively, or equivalent and possessing the following qualifications and experience:</p> <p><b>Essential:</b> 1) At least a second class Master's Degree in Science (preferably in Library Sciences) of a recognized University or equivalent; 2) Degree or equivalent Diploma in Lib. Science of a recognized Institution or University; and 3) 7 years experience in a supervisory capacity in a library of standing.</p> <p><b>Desirable:</b> 1) Training in Medical Librarianship; 2) Experience of Documentation work in a responsible capacity; 3) Knowledge of Sanskrit and any modern European language other than English.</p>
3.	Name of the post	<b>Assistant Controller of Examinations (Group 'A')</b>
	Pay Scale	Pay Scale: Level-11 as per 7 <sup>th</sup> CPC (Pre revised Pay Band-3: Rs. 15600-39100 + Grade Pay: Rs. 6600/-)
	Particular	Officers of AIIMS, holding analogous posts or having 5 years of regular service in the posts carrying GP of Rs. 5400 or 8 years of regular service in the posts carrying GP of Rs. 4800

		<p>respectively and possessing the following:</p> <p><b>Essential:</b>  (a) Degree of a recognised University or equivalent.  (b) Track record of absolute integrity and proved ability to maintain strict confidentiality of official matters.</p> <p><b>Desirable:</b>  Experience in organizing examinations/competitive tests. In the event of suitable officer not being available from among the Institute 's employees, selection shall be made from the officers of Central Government including Delhi Administration or Central Statutory /Autonomous bodies holding posts and having qualifications and experience and ability as specified above.</p>
4.	Name of the post	<b>Executive Engineer (Electrical) (Group 'A')</b>
	Pay Scale	Pay Scale: Level-11 as per 7 <sup>th</sup> CPC (Pre revised Pay Band-3: Rs.15600-39100 + Grade Pay: Rs.6600/-)
	Particular	<b>Essential:</b> Executive Engineers (Elec.) or Assistant Engineers (Elec.) with 8 years of regular service in the Level-10, from CPWD. In the event of suitable candidates not being available from CPWD similar officers from other Engineering Departments of the Central Government or central Statutory/Autonomous Bodies shall be considered. An officer taken on deputation shall possess a Degree in Electrical Engineering.
5.	Name of the post	<b>Executive Engineer (Civil) (Group 'A')</b>
	Pay Scale	Pay Scale: Level-11 as per 7 <sup>th</sup> CPC (Pre revised Pay Band-3: Rs.15600-39100 + Grade Pay: Rs.6600/-)
	Particular	<b>Essential:</b> Executive Engineers (Civil) or Assistant Engineers (Civil) with 8 years of regular service in the Level-10, from CPWD. In the event of suitable candidates not being available from CPWD similar officers from other Engineering Departments of the Central Government or central Statutory/Autonomous Bodies shall be considered. An officer taken on deputation shall possess a Degree in Civil Engineering.
6.	Name of the post	<b>Executive Engineer (A/C &amp; R) (Group 'A')</b>
	Pay Scale	Pay Scale: Level-11 as per 7 <sup>th</sup> CPC (Pre revised Pay Band-3: Rs. 15600–39100 + Grade Pay: Rs. 6600/-)
	Particular	<b>Essential:</b> Officers of CPWD- (a) Holding an analogues post on regular basis or with 8 years of regular service in the post of Asst. Engineer (Electrical) in the Level 10; (b) Possessing a Degree in Mechanical Engineering/Electrical Engineering; and (c) Having at least 5 years of experience in A/c and Refrigeration. In the event of a suitable officer not being available from CPWD, officers holding the post and having the service and qualification & Experience specified above, in other Central Govt. Departments or Central Statutory/Autonomous Bodies shall be considered.

7.	Name of the post	<b>Chief Dietician (&amp; Nutrition Officer) (Group 'A')</b>
	Pay Scale	Pay Scale: Level-11 as per 7th CPC (Pre revised Pay Band: 3 Rs. 15600-39100 + Grade Pay: Rs. 6600/-)
	Particular	Officers of the Central/State/U.T. Governments or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5 years of regular service in the post in the scale of PB-3 with GP of Rs. 5400/- or 8 years of regular service in the post in the scale of PB-2 with GP of Rs. 4800 pre-revised respectively and possessing the following qualifications and experience.  <b>Essential:</b> 1) M.Sc. (Food & Nutrition) and 2) 10 years of practical experience as Dietician in a large teaching hospital and managerial experience.  <b>Desirable:</b> Ph. D in Human Nutrition or Therapeutic Dietetics.
8.	Name of the post	<b>Administrative Officer (Group 'A')</b>
	Pay Scale	Pay Scale: Level-10 as per 7th CPC (Pre revised Pay Band-3: Rs.15600-39100 + Grade Pay: Rs. 5400/-)
	Particular	Officers under the Central Govt., U.T. Administrations or of Central Statutory/Autonomous Bodies holding analogous posts or with at least 3 years of service in the post in the Grade Pay of Rs. 4800 or 5 years of service in the post in the Grade Pay of Rs. 4600 (Pre revised) or equivalent respectively and having a Degree and experience in administration and establishment matters and also preferably in Accounts matters. Officers possessing MBA or PG Diploma in Personnel Management shall be given preference.
9.	Name of the post	<b>Stores Officer (Group 'A')</b>
	Pay Scale	Pay Scale: Level-10 as per 7th CPC (Pre revised Pay Band-3: Rs.15600-39100 + Grade Pay: Rs. 5400/-)
	Particular	<b>Essential:</b> Officers of Central/State/U.T Govts. failing which Officers of central Statutory/Autonomous Bodies holding analogous posts on regular basis <b>or</b> with 3/5 years of regular service in the Grade Pay of Rs. 4800/4600 (Pre revised) respectively, and possessing the following qualifications and experience: (i) Degree of a recognised University or equivalent; (ii) Post Graduate Degree/ Diploma in Materials Management of a recognised University/Institution or equivalent; and (iii) Not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical.

## General Terms and Conditions

The Officers who fulfil the above qualifications/eligibility may submit their application in the attached proforma **through proper channel** to the Recruitment Cell, 2<sup>nd</sup> Floor, Medical College Building, Gate No. 05, All India Institute of Medical Sciences, G. E. Road, Tatibandh, Raipur- 492099, Chhattisgarh, latest by **06/09/2021, 5:00 pm** by **Speed Post/Registered Post, only**. Application won't be accepted in person. The Institute shall not be responsible for any postal delay. Applications received after the last date is liable to be rejected. No correspondence in this regard shall be made by the Institute.

The envelope containing the application(s) should be super-scribed **“Application for the Post of ..... on Deputation basis.”** While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies of their up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. **Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.**

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

In case of any clarifications regarding the recruitment please e-mail at [recruitment@aiimsraipur.edu.in](mailto:recruitment@aiimsraipur.edu.in) or contact at 0771-2577267.

-Sd-  
**Deputy Director (Admin.)**  
AIIMS Raipur

Application for the post of ..... on  
deputation basis in AIIMS Raipur  
**No. Admin/Rec./Deput./2021/AIIMS.RPR/358, Dated 21.07.2021**

1.	Name and address in <b>BLOCK</b> letters:		Affix here recent passport size photograph	
	.....			
	.....			
	.....			
2.	Father's Name			
3.	Date of Birth (DD/MM/YYYY)			
4.	Date of retirement under Central/State Government Rules			
5.	Educational Qualification	i)		
		ii)		
		iii)		
		iv)		
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).			
		Required	Possessed by the Applicant	
	Essential:			
Desirable:				
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post			

Details of employments ( <b>in chronological order</b> ) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.							
S. No	Name of the Office/Institute/Organization)	Post Held	Duration of Experience		Total Duration of Experience Year(s), Month(s), day(s)	Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
			From	To			
1.							
2.							
3.							
4.							
5.							
<b>Total work experience in required Grade Pay:</b>		..... <b>Year(s)</b> ..... <b>Month(s)</b> ..... <b>Day(s)</b>					

9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)	
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong	
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University	
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Numbers & E-mail ID:	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail ID	
17.	If selected, specify the minimum required joining time	
	<i>Signature of the Candidate</i>	Candidate's Address: ..... ..... ..... .....
	Date:	
	Countersigned:	
	_____ [Employer/Authorized Officer]	



**Check list**

<b>Sr. No.</b>	<b>Particular</b>	<b>Yes/No</b>
1.	Whether application forwarded by through proper channel/NOC attached?	
2.	Whether attested copies of the up-to-date APARs for last 05 (five) years attached?	
3.	Whether Vigilance Clearance Certificate attached?	
4.	Whether Integrity Certificate attached?	
5.	Statement of Minor/Major penalties imposed (if any) attached?	

Name of the Applicant : .....

Signature of the Applicant : .....

**Note:** Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.